



890 Broadway
Redwood City
California 94063

Phone: (650) 556-1110
Fax: (650) 556-1121
www.summitprep.net

REGULAR MEETING MINUTES
GOVERNING BOARD
Summit Preparatory Charter High School
890 Broadway Street
Redwood City, California 94063
18 of August, 2010
6:00-8:00pm

INSTRUCTIONS FOR PRESENTATIONS
THE BOARD BY PARENTS AND CITIZENS

Summit Preparatory Charter High School ("School") welcomes your participation at the School's Governing Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at 890 Broadway Street Main Office. The writing will also be posted on Summit Preparatory Charter High School's website, www.summitprep.net.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:02.

B. ROLL CALL

	Present	Absent
Bob Adams	<u>X</u>	_____
Busy Burr	<u>X</u>	_____
Beth Bartlett	<u>X</u>	_____
Gary Borden	_____	<u>X</u>
Ross Brown	<u>X</u>	_____
Chris Buja	<u>X</u>	_____
Todd Dickson	<u>X</u>	_____
Jorge Glascock	<u>X</u>	_____
Anthony Glaves	_____	<u>X</u>
Olga Pulido-Crowe	<u>X</u>	_____

II. COMMUNICATIONS

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: Director's Report
This is a presentation of information which has occurred since the previous Board meeting.
- C. For Information: CFO's Report
This is a presentation of information which has occurred since the previous Board meeting.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Minutes of Regular Board Meetings

It is recommended that the Board approve Consent Agenda Item A.	Motion: <u>Y</u> Action: <u>Yes</u> Second: <u>Y</u> Vote: <u>8</u> Yes <u>0</u> No <u>0</u> Abstain
---	---

IV. CLOSED SESSION

No closed session scheduled

V. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

VI. ITEMS SCHEDULED FOR ACTION

- A. None

VII. ITEMS SCHEDULED FOR DISCUSSION

- A. Advisory Committee Updates
 - 1. Board Nomination
 - 2. Governance
 - 3. Community Outreach
 - 4. Finance including Resolution on check signing

It is recommended that the Board approve Check Signing resolution #11-2010 Agenda Item #11-2010	Motion: <u>Y</u> Action: <u>Yes</u> Second: <u>Y</u> Vote: <u>8</u> Yes <u>0</u> No <u>0</u> Abstain
--	---

- 5. Facilities

- B. Board Topic: Summit Dashboard and Director Goals

VIII. ADJOURNMENT

The meeting was adjourned at 8:05.